



Sociological Insight is a fully refereed undergraduate research journal sponsored by The University of Texas at Austin, currently in its sixth year of operation. The journal publishes first-rate undergraduate research from all over the world on topics with sociological relevance, broadly defined. Around seven academic manuscripts are published annually at the end of the spring academic semester.

Sociological Insight is currently the only undergraduate research journal in sociology that caters to undergraduate researchers worldwide. Each academic manuscript is selected from around the United States and reviewed by at least a faculty member, a graduate student, and an undergraduate. *Sociological Insight* also features research notes and reviews of recent books in the social sciences. The first issue of *Sociological Insight* was published in May 2009.

Review Process

At the heart of *Sociological Insight* is the peer-review process. We believe that critical feedback from impartial and anonymous reviewers is essential to the scholarly development of undergraduates. *Sociological Insight* has instituted a systemic mechanism that provides constructive feedback to undergraduates submitting their papers.

Each paper will go through three stages before being published. Below is a summary of the manuscript review process:

- Manuscripts will be given a preliminary reading by the Editor-in-Chief and one or more Managing or Deputy Editors. Manuscripts that clearly disregard submission guidelines or do not meet *Sociological Insight*'s quality standards will be desk-rejected. Manuscripts that meet the basic requirements will be sent for review.
- Reviewers will have no way of identifying the author of a manuscript's name or institutional affiliation (submitters will also not know who is reviewing their papers). Reviewers will assign scores to manuscripts based on a standardized list of vetting criteria.

- Manuscripts will be critically reviewed by at least **two Consulting Editors (faculty or graduate students) and one undergraduate reviewer**. Undergraduate reviewers will have had workshop/course training in how to critically review an academic article. Consulting Editors will be specialized in the manuscript's research area. They will assess the research's methodological soundness and provide remarks on areas of potential improvement.
- Based on these reviews, the Editor-in-Chief and his/her editorial team will deliberate over which articles will be accepted for publication, rejected, or sent for "revise and resubmit". They will make their decision based on the objective evaluations of reviewers and consultations.
- If an article enters the "revise and resubmit" process, a list of Necessary Revisions will be created which the author must address in order for his/her paper to be considered for publication. If an article is given a "Conditional Acceptance", a list of minor editorial revisions that need to be addressed will be sent to the author.

Manuscripts can be sent to our staff at: utsocinsight@gmail.com

Submission Guide

Sociological Insight is a fully refereed journal that publishes social scientific articles. Accepted articles may be based on empirical or theoretical research, and they may employ either or both quantitative and qualitative methods.

There are four main criteria for accepted manuscripts:

1. The manuscript must be completed while the researcher is an undergraduate. Research will still be accepted from graduates who completed their manuscript as an undergraduate.
2. The subject matter must be approached critically and from an objective *modus operandi*.
3. The manuscript must be professionally written and with logical organization of ideas. The author must precisely define the paper's subject matter, i.e., the research question/problem, and how this research question will be approached. Moreover, the author should frame the context in which his/her research is important. In addition, well-structured sentences, proper dictation, and adequate grammar are expected.
4. The manuscript must have sociological relevance. Sociology is a broad field which touches on many academic areas: Crime, culture, deviance, development, economic sociology, education, family, gender, health, historical sociology, immigration, methods, nationalism, political sociology, race and ethnic relations, rural sociology, social demography, social

networks, social organizations, social policy, social psychology, social stratification, religion, theory, and urban sociology.

Please view past issues of *Sociological Insight* to get a sense of the types of articles accepted for publication.

Style and Submission Guidelines

Manuscripts must meet the following requirements:

1. Submit one electronic version of your manuscript to utsocinsight@gmail.com. Include in the name of the Word file your last name, your university, and the title of your paper (e.g. "Smith Case Western University Political Voting Patterns among Hispanic Americans.doc"). Articles and research notes may be co-authored.
2. The document must be in a Microsoft Word compatible format, double spaced, and in size-12 Times New Roman Font. **Manuscripts must follow the American Sociological Association (ASA) Style Guide, 2nd Edition (1997).** In-text citations must agree exactly with the list of references.
3. **Manuscripts and Research Notes must have one space between words throughout the text and one space between words in the Abstract. Book Reviews must have one space between words.**
4. Manuscripts should be between **4,000 and 7,000 words including** footnotes, endnotes, and references. Research Notes should **not exceed 2,500 words**. Book reviews should be around **1,000 words**.
5. Include a separate **title page** listing the title of the article, name(s) of the authors(s), institutional affiliation, total word count, and acknowledgements (if any).
6. Manuscripts must include a one-paragraph abstract **not exceeding 200 words**. The abstract should be single-spaced and be on its own page (after the title page). Research Notes must include a one-paragraph abstract **not exceeding 150 words**.
7. Indicate the place of all tables/figures within the article (e.g. Table 1 HERE), but append all tables to the end of the article. No colored tables and please do not include tables that are in an image format.
8. Margins must be 1-1/4 inches and all four sides. Percentages should be written out.
9. Book in text citations should have page numbers, and be sure to number book in text citations.
10. Submitted book reviews should be accompanied with a complete citation of the book's publication city, publisher, price, etc.

Research Notes and Book Reviews

Research notes should not exceed 2,500 words (see relevant stylistic guidelines above). Research Notes do not necessarily adhere to the traditional organization of a social science paper. Typically, they focus on highlighting new directions in social scientific research and developing new ways of thinking about a given research question. Please email the Editor-in-Chief if you have questions about whether your submission qualifies as a research note.

Manuscripts and questions to our Editor-in-Chief can be sent to our staff at: utsocinsight@gmail.com

The Editor reserves the right to return manuscripts to authors without sending them to external reviewers if they do not adhere to the submission guidelines set forth above or do not meet the quality requirements of *Sociological Insight*.

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